

# **Privacy Policy**

This website is administered and operated by Moria Mountains Holdings GK. We acknowledge the importance of our customers' personal information, and are committed to handling such information with care. We strive to promote our personal information protection policy to protect our customers' personal information for the purpose of providing better products and services.

## **1. Compliance with laws and regulations**

We will comply with the Personal Information Protection Law and related laws, regulations and guidelines.

## **2. In-company framework**

We will establish a framework for personal information protection by establishing internal regulations and necessary rules regarding each line of business as well as organizing a structure (e.g., appointing a manager for each department), in connection with the handling of personal information and the systems thereof.

## **3. Acquisition of personal information**

In the event that we acquire personal information from our customers, we will explicitly define the purposes for which the information is to be used. We will collect information only to the extent necessary to satisfy those purposes.

## **4. Use of personal information**

We will use our customers' personal information only to the extent necessary to satisfy specific purposes, and will not use any information beyond the scope of such defined purposes.

We may, however, share information collected from our customers with our affiliated entities. Customers must notify our representative at the office below if they wish to opt out of this.

## **5. Restrictions on providing personal information to third parties**

We will not provide or disclose our customers' personal information to any third party without his/her consent; unless (1) prior consent has been given from the relevant customer, (2) in the case of Paragraph 4. above, or (3) laws and regulations oblige or permit such provision or disclosure.

## **6. Disclosure, modification/addition or deletion, suspension of use, and elimination of personal information**

We will, to a reasonable and necessary extent, act promptly to meet the demands of customers requesting to confirm/modify etc. his/her personal information retained by us. Customers must notify our representative at the office below if they wish to confirm/modify any personal information. We may ask customers to verify their identification when conducting certain procedures. Customers requesting disclosure of information will be required to pay a fee.

#### **7. Maintenance of accuracy**

We will take adequate measures to ensure the personal information of our customers is accurate and up-to-date.

#### **8. Safety management measures**

We will strictly manage the personal information of our customers, and take measures and precautions to prevent illegal access, loss, destruction, falsification and leakage of such information.

#### **9. In-company education**

We will provide to employees, education and training regarding personal information protection, and will strive to familiarize its content with all personnel.

#### **10. Supervision of entrusted entities**

We may, to a reasonable extent, entrust the use of our customers' personal information to a third party. We will require, and so supervise such third parties to strictly manage the personal information.

#### **11. Continuous review of the in-company framework**

We will continuously review and improve our regulations on the handling of personal information and the organizational structure which ensures the implementation of such regulations in order to enhance the ongoing effective and adequate management of personal information protection.

#### **12. Use of Cookies**

We may send information called "Cookies" to our customers' computers in order to offer services to customers viewing our website or to analyze tracking. This information will be saved on the hard drive or in the memory of the users' computers. Cookies will not infringe the privacy of customers because the use of Cookies will be limited to marketing analysis of our website and provision of

various services.

### **13. Disclaimer**

Although our website contains links to external websites, we are not responsible for the content of personal information protection of such external websites.

### **14. Office**

Please contact us at the following office for requests and inquiries:

Name: Moria Mountains Holdings GK

Address: Shiroyama Trust Tower 27F, 3-1, Toranomom 4-chome, Minato-ku, Tokyo Phone number:  
03-6673-4276